

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2013-14

1. Details of the Institution

1.1 Name of the Institution	Jijamata College of Science and Arts
1.2 Address Line 1	At. Post- Bhende Bk,
Address Line 2	Tal- Newasa,
City/Town	Dist - Ahmednagar
State	Maharashtra
Pin Code	414 605
Institution e-mail address	principal.jijamatacollege@gmail.com
Contact Nos.	02427-255304
Name of the Head of the Institution:	Principal Dr. B. J. Apparao
Tel. No. with STD Code:	02427-255304
Mobile:	9890560776

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.00 Institutional Score	2004	5 Years
2	2 nd Cycle	A	3.01	2011	5 Years

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 Submitted to NAAC on 31/12/2012
- ii. AQAR 2012-13 Submitted to NAAC on 20/10/2016
- iii. AQAR 2013-14 Submitted to NAAC on 17/12/2016
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty / Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

University of Pune, Pune

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held :- 3

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- 1) Encouraged faculty members without Ph.D. to register for it.
- 2) Those registered were inspired to apply for teacher fellowship.
- 3) Encouraged faculty to make use of modern teaching aids.
- 4) Encouraged students to participate in research competition by taking orientation lectures.
- 5) Suggested increase in computers for use by students and faculty.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1) Continue to submit proposals for i) major and minor research projects, ii) seminar conference. 2) Publish research papers in various journals, to send papers in conference 3) Relives teaching staff for participating in refresher, orientation and or short term course 4) Faculty improvement program 5) Organizes innovative lectures by experts 6) Encourage student participation in different events in and outside the college 	<ol style="list-style-type: none"> 1) One Major research project was sanctioned by UGC. Two National Level conference were organized. 2) Published 43 research papers in various journals and conference proceedings. 3) Three faculty members participated in refresher courses. 4) Invited talks by experts from various field. 5) Number of students participated in various level of sports and games events, debates, elocution, Avishkar, etc. competitions and won prizes. 6) Arranged educational and excursion tours for the Students

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- The AQAR of year 2013-14 was placed before the Management of the institution.
- The Management body and Local Management Committee have suggested improvements in research and various academic programs.
- The suggestions given by them are implemented by IQAC and college in respect with various programs for teachers and students.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	3	0	3	0
UG	9	3	4	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	4	0	4	4
Others	2	0	2	0
Total	18	3	13	4
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	8
Trimester	Nil
Annual	13

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes

1.5 Any new Department /Centre introduced during the year. If yes, give details.

S.Y.B.Sc. Computer Science, T.Y.B.A. Geography, F.Y. B.Com.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	25	2	0	1

2.2 No. of permanent faculty with Ph.D.

9

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
49	0	2	0	0	0	1	0	52	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	6	24
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	0	10	5
Presented papers	1	3	4
Resource Persons	0	1	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Freedom to teach as per students requirement, laying emphases on interactive teaching and learning methods
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2.7 Total No. of actual teaching days during this academic year

188

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

1) Continuous Internal Assessment, 2) Photocopy, 3) Multiple Choice Questions, etc
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2.9 No. of faculty members involved in curriculum Restructuring /revision /syllabus development as member of Board of Study /Faculty /Curriculum Development workshop

2

2

9

2.10 Average percentage of attendance of students

75 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T.Y.B.Sc.	83	22.89	28.29	3.61	0	55.42
T.Y.B.A.	124	4.03	15.32	20.16	1.61	41.13
M.Sc. Chemistry	19	47.37	26.32	0	0	73.68
M.A. Marathi	12	16.67	50	0	0	66.67
M.A. Economics	23	4.35	47.83	13.04	0	65.22

2.12 How does IQAC Contribute /Monitor /Evaluate the Teaching & Learning processes:

Principal, Management Representatives, senior members of Faculty & all HODs, are part of the IQAC and they contribute valuable suggestions which are then implemented.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programs	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	0	0	9
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing /Promoting Research Climate in the institution

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|--|
| <ol style="list-style-type: none"> 1) Improve research facilities 2) Take suggestion from researchers for the improvement in infrastructure 3) Provide seed money for research presentations 4) Grant lien for research activity if required |
|--|

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	0	0
Outlay in Rs. Lakhs	4.66	10.296	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	2	0	0
Outlay in Rs. Lakhs	5.00	2.00	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	19	4
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	1	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2 Years	UGC	10,29,600	2,66,400
Minor Projects	2 Years	UGC; BCUD;	2,00,000	6,078
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total			12,29,600	2,72,478

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	1	0	0	0
Sponsoring agencies	-	BCUD, University Pune	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
5	0	4	1	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides
 And students registered under them
 3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
 JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: **NIL**
 University level State level
 National level International level

3.22 No. of students participated in NCC events: **NIL**
 University level State level
 National level International level

3.23 No. of Awards won in NSS: **NIL**
 University level State level
 National level International level

3.24 No. of Awards won in NCC: **NIL**
 University level State level
 National level International level

3.25 No. of Extension activities organized
 University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1) Active participation of staff and students in Sant Gangagiri Maharaj Saptah as Volunteers
- 2) Organized book exhibition with the help of Library
- 3) Organized “Bahishal Vyakhyanmala” lecture series
- 4) Program on disaster management with practical
- 5) State level Marathon competition
- 6) NSS special camping program and blood donation camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15.24 Hector	-	-	15.24 Hector
Class rooms	11	-	-	11
Laboratories	4	2	Institution (40,43,954)	6
Seminar Halls	1	0	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

Complete work is computerized and is carried out using VRIDDHI Software of Hindustan Computers, Malegaon.

4.3 Library services

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9028	639946	994	145250	10022	785196
Reference Books	8652	2085902	282	90669	8934	2176571
e-Books	51746	0	23254	0	75000	0
Journals	35	10702	1	7957	36	18659
e-Journals	2154	5000	846	0	3000	5000
Digital Database	0	0	0	0	0	0
CD & Video	0	0	259	37155	259	37155
Others (specify)	0	0	17	2310	17	2310

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	48	25	4	0	0	10	6	3
Added	2	0	0	0	0	1	1	0
Total	50	25	4	0	0	11	7	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- | |
|--|
| <ul style="list-style-type: none"> 1) Software upgradation undertaken 2) Increased LAN access facility (internet) |
|--|

4.6 Amount spent on maintenance in lakhs

1) ICT	0.1
2) Campus Infrastructure and facilities	0.2
3) Equipment	0
4) Others	0
Total:	0.3

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1) Organized orientation of students about Support Services available to them.
- 2) Proper sign boards placed at respective places.
- 3) Appointed student welfare officer
- 4) Created awareness regarding availability of various scholarships to students.

5.2 Efforts made by the institution for tracking the progression

- 1) Guardian-Teacher concept introduced.
- 2) Interactive communication through Email sharing between teachers and student.
- 3) Remedial coaching.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
913	126	0	1039

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%
624	60.06

Women

No	%
415	39.94

Last Year (2012-13)						This Year (2013-14)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
453	101	13	402	0	969	433	102	18	486	0	1039

Demand ratio

0.63

Dropout %

0.001%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- 1) Organized expert lectures related to the MPSC, UPSC competitive examination,
- 2) Display of information related to upcoming MPSC, UPSC competitive examination on the notice board.

No. of students beneficiaries more than 50.

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- 1) Counselling cell undertakes counselling of students.
- 2) Campus interview from some industries
- 3) Establishment of placement cell for students.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	64	05	05

5.8 Details of gender sensitization programmes

Organized various programs under Jijamata Vidhyarthini Manch (Girl students' Forum) like Rangoli competition, Mother parent meet, Food exhibition, personality development camp, Raksha Bandhan celebration, Best out of Waste etc.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level
 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Items	Number of students	Amount
Financial support from institution	0	0
Financial support from government (GOI scholarship)	456	39,19,570
Financial support from other sources (BCUD, Pune)	73	6,08,000
Number of students who received International/ National recognitions	0	0
Other (Economically Backward Class EBC)	445	31,980

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission: - Upliftment of Rural Masses through Appropriate Education.

- 1) To motivate and to bring out a change in social and economic status of helpless and socially deprived people as well as to inspire them to uplift their intellectual moral social and educational level.
- 2) To lay down the foundation of the higher education for students so as to enable them to make their knowledge to achieve educational progress.
- 3) To develop scientific attitude among the rural students.
- 4) To provide educational facilities, to the rural and remote placed student and especially for

6.2 Does the Institution has a Management Information System

Yes. We established MIS Cell.

- 1) The MIS of the institution integrates at all the levels with VRIDDHI software. The admissions process and other student data are paperless.
- 2) The accounts and administrative work of college and employee salary is maintained by TALLY ERP 9 and SILICON software respectively.
- 3) All faculty attendance data: The institution keeps the record of the Faculty attendance by Biometric System which stores the data in an MS Access Data Base.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

A number of our faculty members are contributing inputs for framing syllabi through workshops conducted for this purpose by University of Pune. Four of our faculty members are members of BOS of Pune University. They actively take part in Curriculum Development in their respective subjects.

6.3.2 Teaching and Learning

- 1) The teachers prepare yearly teaching plans, provide question banks, practice tests, seminar topics
- 2) Infrastructure designed to enriched teaching-learning processes
- 3) Student's feedback on teachers is used to bring improvement in Teaching-Learning process.
- 4) The college conducts academic audits of teacher
- 5) Teachers are encouraged to conduct field visits, study tour, industrial visits, etc.
- 6) Subject Experts are invited to share their knowledge and practical experience with teacher and students.

6.3.3 Examination and Evaluation

- 1) Continuous assessment done by conducting group discussions, debates, multiple choice questions and even open book tests.
- 2) Conducting examination in transparent, free and fair manner.
- 3) Adopting Central Assessment process to evaluate answer books.

6.3.4 Research and Development

- 1) Encourages the faculty to participate and present research papers in seminars, workshops and conferences and provides registration fee, T.A. for same.
- 2) Faculty is provided with Study leave to enable them to pursue M.Phil & Ph.D and encourages them to avail Faculty Improvement Programme.
- 3) The college encourages the faculty to apply for minor and major research projects.
- 4) Students of the college are encouraged every year to take active participation in research project competitions like Avishkar, organized by the Government of Maharashtra every year.
- 5) Instruments are purchased from various grants which are useful to carry out research activities of teachers and students

6.3.5 Library, ICT and physical infrastructure / instrumentation

- 1) Library services are computerized and new reference books are purchased as per changes in syllabus.
- 2) Computer and internet facilities are expanded.
- 3) Construction of new classrooms and laboratories are undertaken.
- 4) Separate instrumentation lab for sophisticated instruments is proposed.
- 5) Installation CCTV for continuous monitoring is proposed.

6.3.6 Human Resource Management

- 1) Use of Human Resource as per their competency to complete a particular task.
- 2) Students are given work in college premises under '**Earn and Learn scheme**'.
- 3) Daily wages laborers are hired as per requirement.
- 4) Outsourcing is done for specific needs.

6.3.7 Faculty and Staff recruitment

- 1) Recruitment of Faculty is as per State Government and University of Pune regulations.
- 2) Non-grant basis temporary teaching and non-teaching staff recruited as per rules.
- 3) New teaching and non-teaching staff is appointed on adhoc basis to meet growing student strength and new courses.

6.3.8 Industry Interaction / Collaboration

- 1) Students are taken to local sugar factory to know about its processing and working.
- 2) Industrial study tours are also organised.

6.3.9 Admission of Students

- 1) Admission of students is done as per government and university norms.
- 2) Admissions are given on merit wherever applicable.
- 3) Admission committee is formed.
- 4) Admission fees are collected through bank.
- 5) The admission process for various courses is advertised.

6.4 Welfare schemes for

Teaching	<ol style="list-style-type: none"> 1) Computer with internet access is made available to the teachers, free of cost. Staff credit Society facility is also made available to them. 2) Staff credit Society
Non-teaching	<ol style="list-style-type: none"> 1) Computer with internet access free of cost. 2) Staff credit Society facility is made available. 3) Incentives are given for good work.
Students	<ol style="list-style-type: none"> 1) Provided computer with internet access free of cost 2) Poor and needy students are given installments in Admission fees 3) Financial aid through Students Welfare Scheme is provided. 4) Facility of 'Earn and Learn' scheme 5) Sport players are given concession in admission fees.

6.5 Total corpus fund generated

0

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic	No	-	Yes	LMC & IQAC
Administrative	No	-	Yes	LMC & IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University of Pune implemented various reforms in examination and we follow the guidelines of University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

- 1) Apart from regular meetings alumni organize some motivational programs for students.
- 2) Alumni acquiring eminent place deliver lecture to the students and share their experience.

6.12 Activities and support from the Parent – Teacher Association

- 1) Parent – Teacher meeting is organized.
- 2) Parent suggestion for college development are given due weightage and respect.
- 3) Parents are invited to take benefit of “Bahishal (Open School)” lecture series.

6.13 Development programmes for support staff

- 1) Training program for specific need is organized.
- 2) They are provide leave for their training and skill development.
- 3) They are encouraged to attend training programs organized by other colleges.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Campus is made green by undertaking plantation drive in the campus.
- 2) Compound wall is constructed to restrict entry to stray cattle & antisocial elements.
- 3) Solar panels have been established on Girls’ Hostel for providing hot water facility.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 1) Wearing Identity cards is made compulsory to students and staff in the college campus.
- 2) CCTV cameras have been installed at all strategic points in the campus to strengthen the security systems.
- 3) Organized state level marathon competition with local funding and large scale social participation.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan for 2013-14

- 1) Starting of Commerce Faculty, S.Y. B.Sc Computer Science and Geography special at T.Y. B.A. Level.
- 2) To apply to various funding agencies such as BCUD, Pune University, UGC (WRO), DST-FIST etc., for grants,
- 3) Organize Seminars / Conferences.
- 4) Motivate students to participate in Elocution, Debate and sports competitions and provide them with proper guidance.
- 5) To complete construction of new classrooms and renovate other supporting offices to satisfy the growing strength of students and staff.
- 6) Appoint required teaching and Non-teaching staff for the newly introduced courses.

Action Taken Report (ATR)

- 1) Started F.Y.B.Com, S.Y. B.Sc. Computer Science and Geography special at T.Y. B.A. Level.
- 2) Proposals were submitted to various funding agencies to receive grants. Received Grant for Marathi national Conference.
- 3) Students participated in Elocution, Debate and sports competitions and won prizes.
- 4) New Classrooms were made available.
- 5) Required staff was appointed.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) Staff, who have acquired additional degrees, returned from abroad after successful participation in international conferences, assumed new offices, received honorary awards and fellowships are always felicitated by the college management.
- 2) Meritorious students and achievers in sports are also felicitated by the college.

7.4 Contribution to environmental awareness / protection

- 1) Five hundred saplings were planted around the staff quarters to increase the green cover.
- 2) Cleanliness was made compulsory to provide clean campus.

7.5 Whether environmental audit was conducted?

Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- 1) There is strong support of the management. We have large campus area for future growth. A good number of faculty involved in research
- 2) The teaching faculty has a good number of Ph.D. holders.
- 3) There is an acute shortage for classrooms and teachers, for the newly started courses.
- 4) New research activities can be undertaken and quality research papers can be published.
- 5) We think that the infrastructure facilities can be increased and more courses of study can be introduced.
- 6) We are facing the problem of financial support to fulfil the growing infrastructural demands and the placement of the large number of students passing out of this college.

8. **Plans of institution for next year**

1. Start T.Y. B.Sc Computer Science and S.Y.B.Com.
2. Apply for starting M.Sc. in Physics and Botany.
3. Appoint faculty for the new courses introduced.
4. Purchase new computers to fulfill demand of students and staff.
5. Organize conference, seminar and workshop with grants from UGC and BCUD

Dr. Sandesh R. Bhitre

Signature of the Coordinator, IQAC



Dr. B. J. Apparao

PRINCIPAL

Jijamata College of Science & Arts
Doyangshwaranganar, Tal. Newasa
Dist. Ahmednagar

Signature of the Chairperson, IQAC

Annexure 1

Academic Calendar 2013-2014

Month	Days / Week	Particulars
June 2013	15 th June	<ul style="list-style-type: none"> • Date of commencement of First Term • Staff Meeting • Admission Committee Meeting
	3 rd and 4 th week	<ul style="list-style-type: none"> • All Departmental Meetings • Time Table Committee Meeting • Display of Time Table
July 2013	1 st week	<ul style="list-style-type: none"> • Commencement of F.Y. and S.Y. Classes of Arts, Science and Commerce faculty • Starting of teaching for first term
	2 nd week	<ul style="list-style-type: none"> • Principals address to all new students • Welcome function of new students from their senior classes • Maintenance Committee Meeting • Purchase Committee Meeting • Stock Checking Program of Store & Various Departments
	3 rd week 4 th week	<ul style="list-style-type: none"> • IQAC Meeting • Formation of various committees and their meetings including Library Advisory, student and staff Redressal cell, Research Committee, N.S.S. Committee, Career Guidance & Placement cell, Gymkhana Committee, Student welfare Committee.
August 2013	15 th August 9 th August	<ul style="list-style-type: none"> • Independence day celebration • Commencement of post graduate courses • First year P.G. Student welcome function
	2 nd week	<ul style="list-style-type: none"> • Ramjan Id • Selection process for N.S.S. • Starting various schemes under student welfare program such as Earn and Learn scheme
	3 rd and 4 th week	<ul style="list-style-type: none"> • Meeting with LMC Member • Medical Check-up Program for First year students
September 2013	5 th September 1 st week	<ul style="list-style-type: none"> • Teacher Day Celebration • Student Council Meeting and selection of Class Representatives and University Representative • Dnyanstambh Magazine Committee second Meeting
	9 th September 15 th September 2 nd week	<ul style="list-style-type: none"> • Ganesh Chaturthi • Late Shri. Marutrao Ghule Patil Jayanti celebration (Founder of Education Society) • All H.O.D. Meeting • Examination Committee Meeting • Meeting for organizing Seminar /Workshop
	24 September 3 rd week 4 th week	<ul style="list-style-type: none"> • Celebration of N.S.S. Day by organizing various programs • Placement Committee Meeting Research Committee Meeting. • Preparation for Term End Examination of B.A. and B.Com • Conducting Internal Examination of B.Sc. students • Lecturer Series Program for U.G. and P.G. students
October 2013	2 nd October 16 th October	<ul style="list-style-type: none"> • Mahatma Gandhi Jayanti celebration • Bakri Id • Starting of University Semester / Annual Examination
	31 st October	<ul style="list-style-type: none"> • Conclusion of first term

Special Programs are organized to pay homage to following National Leaders & Social Workers on their Birth /Death anniversaries in the morning in Porch of the Main Building by Ceremony Committee.

Mahatma Gandhi, Chatrapati Shivaji Maharaj, Pandit Jawaharlal Nehru, Chatrapati Shahu Maharaj, Lal Bahadur Shastri, Dr. Babasaheb Ambedkar, Dr. Rajendra Prasad, Smt. Indira Gandhi, Dr. Sarvapali Radhakrishnan, Rajmata Jijau, Shri. Rajiv Gandhi, Yashvantrao Chavan, Mahatma Jyotirao Phule, Sardar Vallabhbhai Patel, Swami Vivekanand, Savitribai Phule, Karmavir Bhaurao Patil, Ahilyabai Holkar

Note:

1. The Dates of Commencement of First Term and Second Term for Undergraduate and Post Graduate Courses have been declared by the University of Pune vide Circular No. 124 and 125 of 2013-2014 dated 31st May, 2013.
2. The Principal can make necessary changes in the Academic Calendar as per requirement.

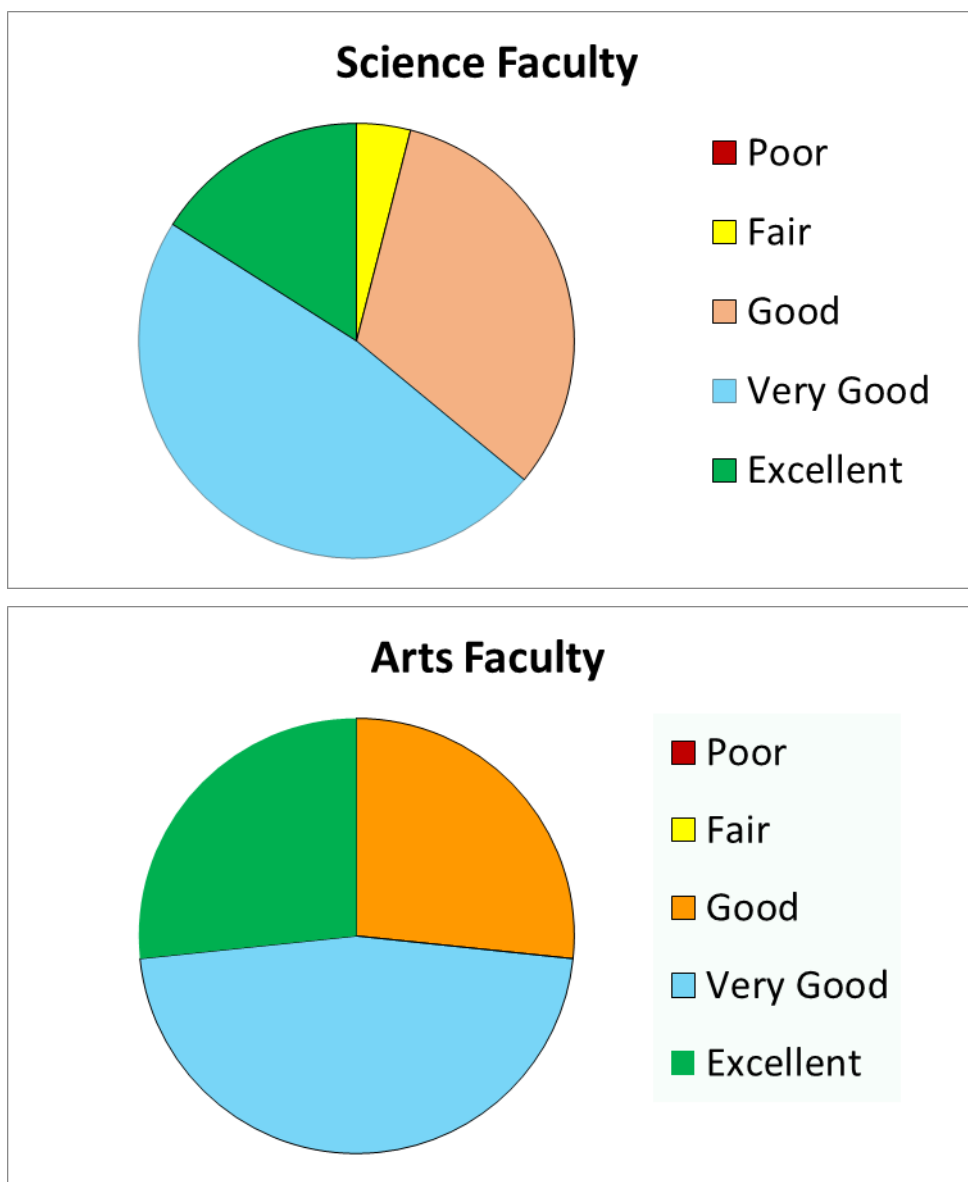
Sr.	Description	Days
1	Summer Vacation in May 2014	27
2	Summer Vacation in June 2013	12
3	Diwali Vacation in November 2013	21
4	Total No. of Holidays (Including Sundays)	64
5	Total No. of Working Days	241
	i) Total No. of Teaching Days	188
	ii) Total No. of Examination work	53

Part –B Annexure II: Feedback

Academic year 2013-2014

Regular feedback of all teachers was taken from the students. The feedback was taken on following Five point scale 1- Poor, 2- Fair, 3- Good, 4- Very Good and 5- Excellent. The feedback taken by all departments is analysed and matters regarding feedback are discussed in the IQAC meetings. In case of deficiencies or poor feedback of the teacher, the Head communicates with the Vice Principal / Principal and corrective action is taken.

Faculty wise Feedback Analysis



Annual Quality Assurance Report (AQAR)

By IQAC

of

Jijamata College of Science and Arts, Bhende Bk

Year 2013-14